



9-12 OCTOBER 2025

EXHIBITION  
**PARTICIPATION & OPERATION**  
RULES

# EXHIBITION PARTICIPATION & OPERATION RULES



By and between the company **ROTA SA**, organiser of the **BUILD EXPO** exhibition, and the interested candidate exhibitor, or legal representative in the case of a company, a Private Agreement has been signed for the participation of the latter in the exhibition.

By signing the «Registration Statement», you automatically accept the following «Rules» set out by the Organiser.

Participation in the exhibition refers to the entirety of actions, provisions, and services provided to the exhibitor by the Organizing company from the signing of the Private Agreement until the end of the exhibition.

These provisions typically include:

Personalized advertising of the exhibitor's participation to potential visitors of the exhibition, invitations, printed promotional material, advertisement of the participation in the exhibition catalogue, allocation of booth space, etc.

## 1. The Exhibition

The Exhibition will take place from 9 to 12 October 2025 at the premises of the Metropolitan Expo Exhibition Centre.

### Exhibition opening hours:

Thursday	9.10.2025	10:00 - 20:00
Friday	10.10.2025	10:00 - 20:00
Saturday	11.10.2025	10:00 - 20:00
Sunday	12.10.2025	10:00 - 20:00

## 2. Right of participation in the Exhibition - Types of Exhibits

Companies importing, manufacturing, and trading products or services related to the scope and character of the exhibition may participate in the exhibition.

Display of exhibits that are not related to the scope of the exhibition is prohibited. In such a case, the Organising Company has the right to request that the items be removed, at the expense and under the responsibility of the Exhibitor.

The Organiser reserves the right to accept or refuse to accommodate any company or organisation that wishes to exhibit, without such company or organisation having the right to object or to demand any compensation.

Exhibits may be operated only during brief intervals throughout the exhibition, only for purposes of showcasing and after the Exhibitors have received prior written consent from the Organisers. The showcasing of exhibits must comply with the terms of participation in the exhibition and preventive measures must be taken for the safety of visitors.

All open sources of fire, flammable materials or other hazardous, explosive materials as well as internal com-

bustion engines inside the halls of the venue are strictly prohibited.

Retailing is strictly prohibited.

## 3. Participation Approval

Participation in the exhibition is approved upon the signing of the Private Agreement of Participation by the candidate Exhibitor and the Organiser, and payment of the booth value and of any additional services to the Organiser.

In the event that the exhibitor fails to pay the value of their participation in the exhibition according to the financial terms of the Private Participation Agreement, the organizing company has the right to not grant them the booth and demand the full payment of the value of their participation in the exhibition.

Additionally, the organizing company has the right to seek any damages resulting from the failure to fulfill the above obligations.

## 4. Cancelling Participation

Cancellation of participation is not accepted once the contract has been signed. In all circumstances, an invoice will be issued for the entire value of the stand.

## 5. Distribution of Stands

The Organiser, based on the exhibition floor plan, presents and suggests available stands to the Exhibitor. The Exhibitor selects one of the available stands.

The allocated space is granted exclusively to the participating exhibitor. Any concession of partial or full use of a stand to a third party, co-location or hosting a third party at a stand, as well as exhibiting third party products or services is strictly prohibited.

The signing of the Private Agreement of Participation is proof of the fact that the exhibitor has been fully informed of the allocated space, found it acceptable and approves whatever it may include.

The Organiser reserves the right, for technical or organisational reasons, and in deviation from the agreement, to give the exhibitor a stand at another location of the exhibition, to change the stand size, and to make any other change to the layout of the exhibition. The Exhibitor shall be duly informed in case such changes occur in order to adapt to the modifications.

Any alteration of up to five (5) centimeters in the dimensions of the stand due to the size of the partitions is to be expected by the Exhibitor. Any claims involving such differences are not considered tenable.

Partitions, columns, water supply tubes, fire extin-

guishers, safety lights, electrical panels, and other equipment constitute an integral part of the stand.

## **6. Exhibitors Portal**

For information regarding the exhibition, completion of your catalogue details, and other useful documents, you can stay informed through the Exhibitors Portal ([portal.rota.gr](http://portal.rota.gr)). Your login details will be sent to you via email by ROTA SA ([no-reply@rotainfo.gr](mailto:no-reply@rotainfo.gr)) upon the return of the Private Agreement.

## **7. Preparation - Operation - Dismantling of the Exhibition**

- For information and regulations regarding the construction of stands (manuals), please refer to the Exhibitors Portal.
- For Exhibitors with space-only stands, space will be delivered 4 days prior to the exhibition opening date. Any alteration will be sent in writing by the Organiser.
- Shell scheme stands will be delivered 2 days prior to the exhibition opening date. Any alteration will be sent in writing by the Organiser.
- The Official Technical Contractor appointed is EXPOWORK S.A., Tel: 2103542990, e-mail: [sales@expowork.gr](mailto:sales@expowork.gr).
- Exhibitors are responsible for the construction of their stands and ought to have concluded all works, including placement of the exhibits, latest by 20:00, the day prior to the opening of the exhibition.
- Exhibitors are solely and exclusively responsible for the collection and removal of their exhibits from the exhibition grounds.
- Dismantling time (one day) is the day after the completion of the exhibition.
- Any items remaining on the exhibition grounds after Dismantling time will be disposed by the Organiser at the cost of the Exhibitor.

## **8. Safety of Persons and Objects**

The Organiser, in collaboration with a security company, sees to the general surveillance of the exhibition spaces. With regard to specific stands and exhibits, it shall accept no liability for any damages or thefts that may occur on the days of preparation, operation and dismantling of the exhibition.

Exhibitors are the only parties exclusively responsible for the safety and security of the merchandise. For this reason, Exhibitors should and must take the necessary steps to insure their exhibits and merchandise against all risks.

Exhibitors are liable for any property damage or injury of persons caused by them, their staff, their construction, or their exhibits.

## **9. Audiovisual device / Events / Shows**

The operation of any sound production device, musical instruments, image or sound effects, causing nuisance and distorting the smooth operation of the commercial exhibition is prohibited inside the booth.

Special events may only be held, with the permission of the Organising Company.

Any Exhibitor or third party wishing to use music or songs at their stands or to present, reproduce, etc., any third-party intellectual property, undertakes the responsibility to timely obtain the necessary permission from the competent copyright management companies.

## **10. Photo Shooting - Videotaping**

Photographing or video recording the overall exhibition, booths or individual exhibits is not permitted.

The Organising Company reserves the right to take photographs and shoot videos during the exhibition, for its own use, via an exclusive photographer, in order to advertise and promote the event.

Accredited journalists also have the right to take photographs and record videos.

Exhibitors are permitted to take photographs or videos within the limits of their own stands and have the right to approve recordings or photos taking by members of the media covering the exhibition.

## **11. Exhibitors' Advertising**

Advertising by Exhibitors is allowed only within the boundaries of the stand they rent.

For any other advertising action, written permission must be obtained from the Organising Company. Any advertising activity that offends morality is not allowed within the exhibition hall.

## **12. Exhibition Catalogue**

The exhibitor's details will be recorded in the exhibition catalogue in printed or digital form.

## GENERAL TERMS

The Organiser cannot be held responsible for any: a) Whole or partial black-out or breakdown of a utility service; b) fire; c) natural disaster; d) act of God; e) intervention or decision of a Public Authority or another Utility Organisation; f) strike; g) terrorist act or threat of a terrorist act; h) social upheaval; i) Force Majeure incident, and in general, any incident attributed to the foregoing events.

b) In particular for Force Majeure reasons, at its discretion, the Organiser has the right to decrease or increase the duration of operation of the exhibition, entirely cancel the exhibition, change the opening and closing dates, and evacuate or keep a part of the exhibition hall temporarily empty.

Claims for damages in such cases, or release from the Private Agreement will not be accepted.

The Exhibitor agrees to compensate the Organiser, the


owners of the exhibition hall, any Public Authority, any other participant, for claims originating from actions or omissions attributed to it, or its representative, or persons it occupied.

The Exhibitor and its staff, directly or indirectly employed at the exhibition, acknowledge and accept the binding nature of the terms of participation and the regulation of the exhibition, and are required to strictly observe its terms, and to comply with the instructions and guidance provided by the Organiser for the smooth and seamless realisation and operation of the exhibition.

If the exhibition is interrupted after its commencement for reasons of force majeure, rental fees are not refunded.

In the event of application for bankruptcy, or bankruptcy of the Exhibitor's company, the Private Agreement will be automatically cancelled, and the booth will be free for exploitation by the Organiser.

<b>Exhibitor Company</b>	
<b>Stamp &amp; Signature</b>	
<b>Date</b>	

<b>Organiser</b>	
<b>Stamp &amp; Signature</b>	
<b>Date</b>	

ORGANISED BY  


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